

BOARD OF TRUSTEES MEETING MINUTES

August 15, 2016
** District Office**
5:00 p.m.

I. CALL TO ORDER

The August 15, 2016, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:00 p.m. Other Board members in attendance were Mary Ann Pack, Mr. Pick, Robert Richer and Cindy Matsumoto. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Dan Olson, Kevin Berkley and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Cohne/Kinghorn.

II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for July 18, 2016
- B. Escrow Fund Reduction Approval
Mountain Top Drive – Retain 0 percent

Mr. Richer made the motion to approve the Consent Agenda, Ms. Matsumoto seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Ms. Matsumoto and Mr. Wilking voting in the affirmative.

III. PUBLIC INPUT – There was no public input.

IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$3,136,576.89 including SCWRF Project Pay Request #4 for \$1,075,533.06 – Mr. Boyle told the Board that Gerber Construction has submitted Pay Request #4 for \$1,075,533.06 (\$1,132,140.06 less \$56,607.00 retainage of 5%). Work includes finishing the sheet pile shoring, and beginning the excavation, for the Headworks Building. Work also includes pipe encasements and floor slabs for the EQ Basins, forming/tying rebar on Solids Building floor slabs, and installing a portion of 16" RAS piping past the Electrical Building. Excavation began on the Operations Building. The request also includes \$204,561.40 of project structural steel verified/photographed as received and stored at Gerber's yard in Lehi.

The work is 6.65% complete. The time elapsed is 8.35%.

Staff recommends approval.

Ms. Matsumoto made the motion to approve the Expenditures in the amount of \$3,136,576.89 including SCWRF Project Pay Request #4 for \$1,075,533.06, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

V. SUBDIVISION PROJECTS

- A. Discover y – 126.67 REs – Postponed.
- B. Canyons Golf Course Hole #11 Sewer Main Relocation – 0 REs

A Line Extension Agreement has been filed to relocate the wastewater system adjacent to the extension of Hole #11 of the Canyons Golf Course (located at the old ski maintenance facility). This is being done to allow for the development of the parcel to the northwest of Hole #11. 420 feet of 8" concrete lines will be removed and 320 feet of 8" PVC lines will be added.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision Project, Canyons Golf Course Hole #11 Sewer Main Relocation – 0 REs, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack, Ms. Matsumoto and Mr. Wilking voting in the affirmative

Estimated LEA REs Year to Date: # Above Splitter 39; # ECWRF 157.60; # SCWRF 0; Total 196.60
Proposed this Meeting: # Above Splitter 0; # ECWRF 126.67; # SCWRF 0; Total 126.67

poured pipe encasement for the Solids Building. Set and placed electrical ductbank encasement under the slab of the Solids Building and excavated for the electrical building below slab piping.

The work is 4.04% complete. The time elapsed is 5.86%.

Staff recommends approval.

Mr. Pick made the motion to approve the Expenditures including SCWRF Project Pay Request #3 for \$625,860.10, Ms. Pack seconded and the motion carried with Ms. Matsumoto, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

VI. SUBDIVISION PROJECTS

A. Colony Lot 6 8 Sewer Main Relocation – 0 REs

Lot 68 of The Colony is bisected by the Another World ski run. The applicant is wanting to construct their home on the western side of the ski run, which will require a driveway tunnel to be installed across the ski run. A wastewater main line is located within the ski run, and will need to be relocated in order to construct the tunnel. The use of curvilinear HDPE pipe will help to facilitate this without requiring additional manholes at angle points.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Project, VI.A. Colony Lot 68 Main Relocation – 0 REs, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Ms. Pack, Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

B. 145 0, 1460 Park Ave Housing – 5 REs

PCMC has filed a Line Extension Agreement to extend a new wastewater main line through the proposed 1450, 1460 Park Avenue Housing development. The new man line will run from the existing main in Park Avenue, through the common area between the north and south buildings, to the parking area adjacent to Sullivan Road.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision Project, VI.B. 1450, 1460 Park Ave Housing – 5 REs, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative. Ms. Matsumoto recused herself from the motion.

C. Goldener Hirsch Inn – 34 REs

The applicant has filed a Line Extension Agreement to relocate an existing wastewater main line out of the parking lot that is adjacent to the Stein Eriksen Lodge. The proposed relocation consists of 125' of 8" main line and 3 new manholes.

Staff recommends approval.

Ms. Matsumoto made the motion to approve the Subdivision Project, VI.C. Goldener Hirsch Inn – 34 REs, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Matsumoto, Ms. Pack, Mr. Pick, and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 157.60; # SCWRF 0; Total 157.60
Proposed this Meeting: # Above Splitter 39; # ECWRF 0; # SCWRF 0; Total 39

VII. DISTRICT MANAGER

A. Action Items – Authorize Certification of Delinquent User Accounts to the Summit County Treasurer – Mr. Passey discussed with the Board that as in previous July meetings, we have a list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total amounts due for 2016 is as follows, with prior year comparisons:

<u>Year</u>	<u>No. of Accounts</u>	<u>Total Amount</u>
2016	169	\$ 77,653.21
2015	251	\$ 88,920.53
2014	241	\$ 84,635.80
2013	294	\$ 112,473.91

Staff has made additional effort with customers to reduce the number and dollar amount of delinquent accounts.

Staff recommends authorization of delinquent accounts to be certified to the Summit County Treasurer.

Mr. Richer made the motion to authorize Certification of Delinquent User accounts to the Summit County Treasurer for 77,653.21, Ms. Matsumoto seconded and the motion carried with Ms. Pack, Mr. Richer, Ms. Matsumoto, Mr. Pick and Mr. Wilking voting in the affirmative.

B. Discussion Items – Sun Peak Project – Wastewater back-up – Mr. Luers discussed with the Board that there was a wastewater back-up on July 6, 2016 in the Sun Peak area. He said that we immediately called Utah Disaster Klean-up and sent them to the four homes. Mr. Luers stated that we started an investigation and concluded that a contractor was working on a set of townhouses up the hill, flushing the water system and it overloaded our system and backed-up into four homes that were flooded. Since a third party is responsible, we contacted the contractor who turned it over to their main office and we didn't hear back from them. As a result of not hearing back from the contractor, we have turned this over to our insurance company, the Utah Local Government's Trust. Our insurance has notified the contractor's insurance carrier of the situation. Mr. Luers said that we need direction from the Board. He said we are recommending to make a settlement with the homeowner's and to deal with the insurance company on our own in concept. The Board agreed to the concept.

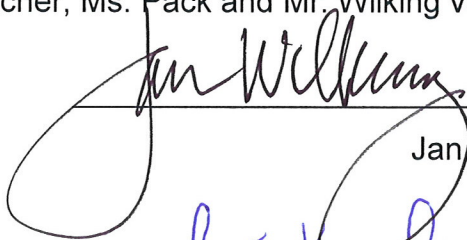
- C. Information Item
1. Financial Statement
 2. Impact Fee Report

VIII. FUTURE AGENDA ITEMS

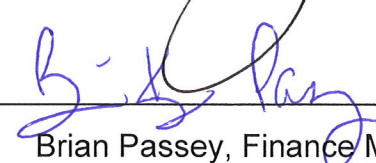
- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

IV. ADJOURN

Mr. Richer made the motion to adjourn at 6:00 p.m., Ms. Matsumoto seconded and the motion carried with Mr. Pick, Ms. Matsumoto, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.



Jan Wilking, Chairman



Brian Passey, Finance Manager/Clerk